



We are looking for an Intermediate System Administrator to support a robust organization that has to adapt quickly to the dynamic needs of the business. We are seeking a candidate with Windows System Administration experience and an overall understanding of information technology.

Primary responsibilities will be to provide Windows Desktop, Windows Server, LAN, KVM hypervisor, and active directory administration including troubleshooting, backup/recovery, and configuration.

RESPONSIBILITIES AND DUTIES

- Provide installation, moves, and administration of Windows and Mac desktops and server 2016
- Management of Active Directory groups and policies to include DNS
- Manage file shares and NAS environment
- Provide installation, support, and administration of both physical and virtualized Windows server environments with KVM Hypervisor to ensure the high availability of client/server applications on these systems.
- Support Microsoft SQL
- Support Office 365 and mail gateway services
- Server and desktop hardware support
- Understanding of wired and wireless LAN
- Perform and ensure backups are performed on desktops, servers and file shares
- Management of remote access server and clients
- Maintain printers and desktop peripherals in a shipping environment
- Develop and maintain appropriate system level documentation to ensure all documentation remains current

JOB SKILLS:

Required

- Windows Server 2016 administration experience
- Windows Desktop and printer experience
- LAN and wireless experience
- Knowledge of Microsoft Active Directory and Group Policies.
- Perform hardware installation, setup, server/desktop builds, configuration, and management
- Ability to work in a team environment, be a self-starter, w/ limited supervision.

Preferred

- Experience supporting either a warehouse or manufacturing environment
- Linux experience
- Powershell scripting

MINIMUM QUALIFICATIONS

- Applicant must have highly effective verbal and written communication skills, proven experience working in a team environment, and the ability to complete assignments independently with minimal supervision

EDUCATION AND EXPERIENCE:

- 3+ years Windows Administration experience

Interested candidates can send resumes to Mary.Burleson@whitman.com